

# **Dr. Sargent's Course Design**

**(How to Navigate  
Your Course)**



- Tasks
- Milestones (3)
- Personal Tasks (0)
- Unread Mail (0)
- Ungraded Items (0)

## EDEC 448 A OL 593 OL1 (2010 Spring) Biomedical Issues

Edit Page

Refresh

### Course Announcements

View: Past Present All | Sort: Descending  
There are no new announcements.

### Wimba

Wimba Instructor View

Launch New Content Reports Schedule Settings Delete

All Live Classrooms Voice Tools

- Live Classrooms
  - Main Room
- Voice Board
  - There are no Voice Boards available at this time
- Voice Presentation
  - There are no Voice Presentations available at this time



**This is our course home page. I try to keep my courses simple, so you will only need the following sections...**

- Tasks
- Milestones (3)
- Personal Tasks
- Unread Mail (0)
- Ungraded Items

## EDEC 448 A OL 593 OL1 (2010 Spring) Biomedical Issues

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There are no Voice Boards available at this time

Voice Presentation



...the **CALENDAR** tab...



- Tasks
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...the **CONTENT** tab...



Home Course

Maria Sargent

- Tasks
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## EDEC 448 A OL 593 OL1 (2010 Spring) Biomedical Issues

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...and the **COMMUNICATE** tab...



# **The Calendar Tab**



Calendar

Add

Today

In the CALENDAR tab, you will see all course due dates. Your home page will also notify you when an item (known as a "milestone") is due.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11 Due: Lect. 1	12	13	14 Due: Ap 1/Lec 2
15	16	17 Due: Lect 4 Due: Lect 3	18 Exam One	19 Exam One	20	21
22	23 Due: Lect 5	24	25	26 Due: Ap 2/Lec 6	27	28
29 Due: Lect 7 Due: Lect 8	30	31 Exam Two				



# **The Content Tab**



Tasks

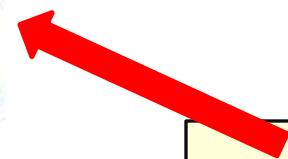
- Milestones (15)
- Personal Tasks (0)
- Unread Mail (0)
- Ungraded Items (0)

## Content

Add Content Rearrange Reports Utilities Submissions Preferences

Print My Notes | Previous Next

- \*Materials for Orientation  
START HERE!
- \*Materials for Exam One
- \*Materials for Exam Two
- \*Materials for Exam Three



The **CONTENT** tab contains **ALL** of your course materials.

If you need it for this course, it is here somewhere!



Tasks

- Milestones (15)
- Personal Tasks (0)
- Unread Mail (0)
- Ungraded Items (0)

Content

Add Content Rearrange Reports Utilities Subr

\*Materials for Orientation  
START HERE!

\*Materials for Exam One

\*Materials for Exam Two

\*Materials for Exam Three

Notice that you see a lot of folders here.

This is confusing, so I only allow you to see the folders you need or are permitted to see at that time.

Maria Sargent

Print My Not Previous Next

This is MY view...



- Tasks
- Milestones (0)
- Personal Tasks (0)
- Unread Mail (0)

- Content
  - \*Materials for Orientation
  - \*Materials for Exam One

**...but this is all YOU will see!**

**This way you can't get confused about what materials you need.**

**Folders open when you need them and close when that part of the course has been completed.**

**Exams open when they are to be taken and close when finished.**

**Now, let's take a look in the "Materials for Exam 1 Folder"**



Home ▶ Course ▶ Content ▶ \*Materials for Exam One

## Tasks

- [-] Milestones (15)
- [-] Personal Tasks (0)
- [-] Unread Mail (0)
- [-] Ungraded Items (0)

## \*Materials for Exam One

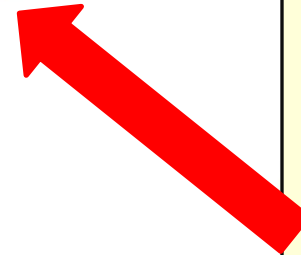
[Add Content](#) [Rearrange](#) [Settings](#) [Reports](#) [Utilities](#) [Submissions](#) [Delete](#)

- Lecture One- Basic Brain Anatomy (May 9-11)
- Lecture Two- Memory & Learning (May 12-14)
- Lecture Three- Hemisphere & Gender (May 15-17)
- Lecture Four--- Attention (flexible- complete by May 17)
- Bio-Med\_STUDY GUIDE-EXAM ONE.doc
- EXAM ONE (May 18-19)

In the **MATERIALS** folders, you will see a separate folder for each lecture. That one folder contains everything you need for that topic.

You also see an extra study guide in case you want one and the exam folder. No exam will appear in this folder until the scheduled date!

A “**Lecture-Packet**” containing all the Power Point slides in handout form can be purchased from the bookstore or created at home from the Power Point Lectures....



Tasks

- Milestones (15)
- Personal Tasks (0)
- Unread Mail (0)
- Ungraded Items (0)

Map What's Tasks Search About

Lecture One- Basic Brain Anatomy (May 9-11)

Add Content Rearrange Settings Reports Utilities Submissions D

**LECTURE #1 FILES- Basic Brain Anatomy**  
Required: View lecture one here

**Weekly Activity- Lecture #1**  
Required: Please submit by May 11

**Review Game- Lecture #1**



In the **lecture** folders,  
you will always see  
the same items:

**LECTURE FILES**  
contains the video lectures

**WEEKLY ACTIVITY**  
all files and the dropbox for  
your weekly assignment

**REVIEW GAME**  
an optional study tool  
for your use

Each lecture follows  
the exact same format.

## Tasks

- Milestones (15)
- Personal Tasks (0)
- Unread Mail (0)
- Ungraded Items (0)

## LECTURE #7 FILES: Sensory Integration Disorder

Required: View lecture seven here


[Add Content](#) [Rearrange](#) [Settings](#) [Reports](#) [Utilities](#) [Submissions](#) [Delete](#)

If you want to just watch the whole lecture, just click on the links that follow stopping.

However, if you wish to be able to start-and-stop the tape and/or rewind a video opens, right-click and then click "save as link \_\_\_\_" and save the file. You can then manipulate the file. You can always then delete the file when done :

I have also uploaded the actual Power Point file in case you want it...

 [Video- Lecture 7- Sensory- Part One](#)

 [Video- Lecture 7- Sensory- Part Two](#)

 [Bio-Med Lecture 7- Sensory-Synesthesia-FINAL.ppt](#)

Here is the original power point in case you need it...

**Most computers load the videos almost immediately, but it does vary depending on your computer speed.**

**If you have a "slow computer", just leave it for 5 minutes or so and come back... Go get some popcorn while waiting 😊**

The screenshot shows a learning management system interface. At the top, there are navigation tabs: Course, Calendar, Content, Resources, Communicate, Report, Automate, and Manage. Below these, a breadcrumb trail reads 'Home > Course > Content > Materials for Exam One'. On the left, there is a 'Tasks' sidebar with items like 'Milestones (3)', 'Personal Tasks (0)', and 'Unread Mail (0)'. The main content area is titled 'Materials for Exam One' and includes options like 'Add Content', 'Rearrange', 'Settings', 'Reports', 'Utilities', 'Submissions', and 'Delete'. A 'Windows Media Player' window is open in the foreground, displaying a video of a man in a dark suit pointing towards a woman in an audience. The video player interface includes a 'Now Playing' dropdown, 'Library', 'Rip', 'Burn', 'Sync', 'Guide', 'Music', and 'Radio' tabs. The video is currently paused at 00:47 / 05:27. A red arrow points from the text on the right towards the video player.

**...once finished loading, the video will open for you, and you can watch it at your leisure.**

**In some cases the videos are serious and in other cases strictly for your enjoyment. In this case, students get to see a standup comedy routine on the differences between a man and woman's brain ...hilarious!**

## Tasks

- Milestones (3)
- Personal Tasks (0)
- Unread Mail (0)
- Ungraded Items (0)

## Processing Fact Sheets

Add Content Rearrange Settings Reports Utilities Submissions Delete

- Dysgraphia-new.pdf
- Educators-sensory.pdf
- Fact%20Sheet%20for%20Parents2-Sensory.pdf
- FactSheet\_AuditoryPD[1].pdf
- FactSheet\_Dysgraphia[1].pdf
- sensorypd-fact.pdf
- Visual Processing Fact Sheet-2.pdf
- CAPD fact sheet-2.doc
- Central Auditory Processing Disorder.doc
- Visual Processing Fact Sheet.doc
- FactSheet\_Dyslexia[1].pdf
- FactSheet\_Dyslexia\_Quick[1].pdf

At times you may also find special files in some of the **Materials** folders. These documents are not directly covered on the exam, they are just resources that might be useful to you after graduation.

For example, this folder for the *Bio-Med class* contains fact sheets on the various processing disorders.





# National Center for Learning Disabilities

*The power to hope, to learn, and to succeed*

## Dysgraphia

Learning Disabilities in Writing



### What is dysgraphia?

Dysgraphia is a learning disability that affects writing abilities. It can manifest itself as difficulties with spelling, poor handwriting and trouble putting thoughts on paper. Because writing requires a complex set of motor and information processing skills, saying a student has dysgraphia is not sufficient. A student with disorders in written expression will benefit from specific accommodations in the learning environment, as well as additional practice learning the skills required to be an accomplished writer.

### What are the warning signs of dysgraphia?

Just having bad handwriting doesn't mean a person has dysgraphia. Since dysgraphia is a processing disorder, difficulties can change throughout a lifetime. However since writing is a developmental process - children learn the motor skills needed to write, while learning the thinking skills needed to communicate on paper - difficulties can also overlap.

If a person has trouble in any of the areas below, additional help may be beneficial.

- Tight, awkward pencil grip and body position
- Illegible handwriting
- Avoiding writing or drawing tasks
- Tiring quickly while writing
- Saying words out loud while writing
- Unfinished or omitted words in sentences
- Difficulty organizing thoughts on paper
- Difficulty with syntax structure and grammar
- Large gap between written ideas and understanding demonstrated through speech.

### What strategies can help?

There are many ways to help a person with dysgraphia achieve success. Generally strategies fall into three categories:

1. Accommodations: providing alternatives to written expression
2. Modifications: changing expectations or tasks to minimize or avoid the area of weakness
3. Remediation: providing instruction for improving handwriting and writing skills

Each type of strategy should be considered when planning instruction and support. A person with dysgraphia will benefit from help from both specialists and those who are closest to the person. Finding the most beneficial type of support is a process of trying different ideas and openly exchanging thoughts on what works best.

Below are some examples of how to teach individuals with dysgraphia to overcome some of their difficulties with written expression.

#### Early Writers

- Use paper with raised lines for a sensory guide to staying within the lines.
- Try different pens and pencils to find one that's most comfortable.
- Practice writing letters and numbers in the air with big arm movements to improve motor memory of these important shapes. Also practice letters and numbers with smaller hand or finger motions.
- Encourage proper grip, posture and paper positioning for writing. It's important to reinforce this early as it's difficult for students to unlearn bad habits later on.
- Use multi-sensory techniques for learning letters, shapes and numbers. For example, speaking through motor sequences, such as "b" is "big stick down, circle away from my body."
- Introduce a word processor on a computer early; however do not eliminate handwriting for the child. While typing can make it easier to write by alleviating the frustration of forming letters, handwriting is a vital part of a person's ability to function in the world.
- Be patient and positive, encourage practice and praise effort - becoming a good writer takes time and practice.

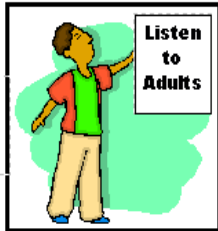
**Just open and then  
save or right-click to  
directly download to  
your own computer**

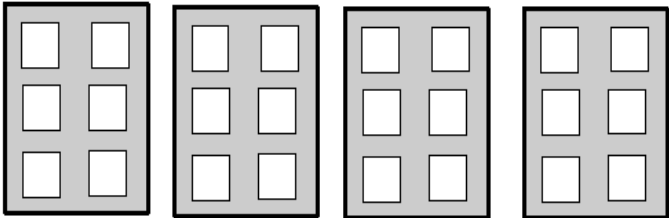
**These are yours to  
keep, so please  
make sure to  
download them  
at some point.**

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Goals I am working on ...



Good day!  
You go to  
bed at your  
normal time!

Trouble today.  
You need  
more sleep.  
Early bedtime!

In the *Behavior Course*, you will find many examples of behavior programs. I have created these over the years, and they are yours to use and/or adapt as you see fit.

Make sure to take time to copy these. You might appreciate having them some day!

# **Using Drop-Boxes**

## Tasks

- Milestones (3)
- Personal Tasks (0)
- Unread Mail (0)
- Ungraded Items (0)

## Application One

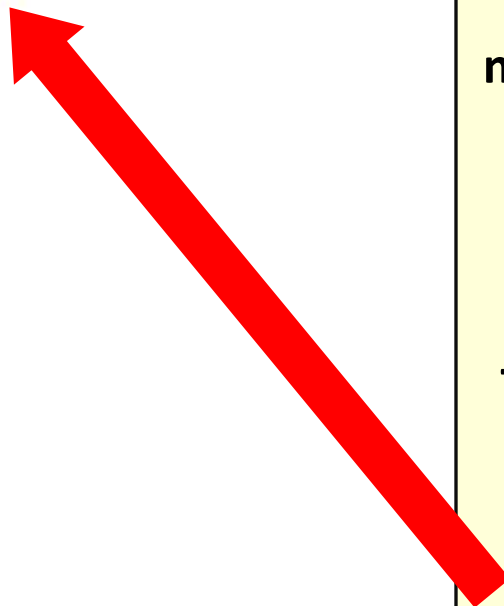
[Add Content](#) [Rearrange](#) [Settings](#) [Reports](#) [Utilities](#) [Submissions](#) [Delete](#) [Bio-Med-Lecture 2-Application #1-Memory.doc](#) [Dropbox for Application One](#)

**DROP BOXES** are used to turn in all your assignments. It is a quick and convenient way to send them to me.

The system notes that the materials were sent, so it is also a great way to have your submission documented.

This also saves paper, ink, and printer-wear too!

I grade the submission and return the grade electronically...



Tasks

- Milestones (0)
- Personal Tasks (0)
- Unread Mail (0)
- Ungraded Items (0)



Dropbox for Behavior Project # 1: Intent/Program Design (BLACK FONT)

Settings Reports Utilities Submissions Delete

**Please upload the following:**

- \*Describe problem to be examined. (1/2 page)
- \*Describe methods (intervention & data management) to be used. (1/2 page)
- \*Provide three-day/segment **Baseline Data** with computer-generated graph.
- \*Provide completed **FBA Form**

**Instructions:** Enter or paste your written work and/or click "Attachments" to upload files.

Title

Message

Rich text editor toolbar with icons for Bold, Italic, Underline, Bulleted List, Numbered List, Text Color, Background Color, Style, Format, Size, ABC, and other text formatting options.

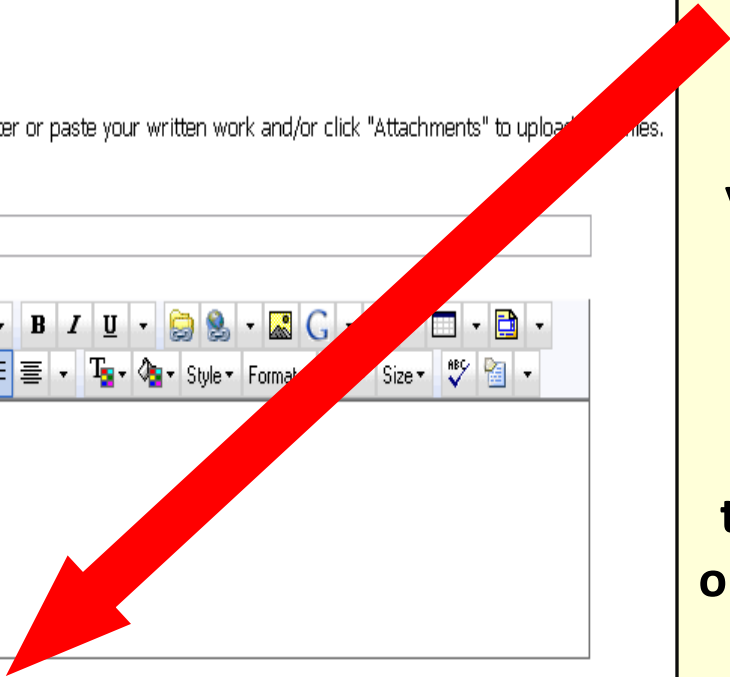
Attachments

Submit

**The Drop Boxes permit attachments. For example, this Drop Box is for the EDEC 400 and 638 FBA project. Note the attachment option provided.**

**You can upload your attachment(s) just like you would for an E-Mail and click submit...**

**When completing the small weekly activities, though, feel free to type or cut-and-paste right into the text box. No attachments needed!**



# **The Communicate Tab**

- Tasks
- Milestones (3)
- Personal Tasks (0)
- Unread Mail (0)
- Ungraded Items (0)

## EDEC 448 A OL 593 OL1 (2010 Spring) Biomedical Issues

Edit Page

Refresh

### Course Announcements

View: Past Present All | Sort: Descending  
There are no new announcements.

### Wimba

Wimba Instructor View

Launch New Content Reports Schedule Settings Delete

All Live Classrooms Voice Tools

- Live Classrooms
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- Voice Board
  - There are no Voice Boards available at this time
- Voice Presentations
  - There are no Voice Presentations available at this time
- Wimba Podcasts
  - Podcast



The **COMMUNICATE** tab is used to send messages to people in this course. You can also use any traditional E-Mail program.



- Tasks
- Milestones (0)
- Personal Tasks (0)
- Unread Mail (0)
- Ungraded Items (0)

## Communicate

Edit Page

### Course Mail

**View Inbox**  
View, read, and compose messages

**Quick Message**  
Skip the Inbox and start your message.

**Unread Messages**  
EDEC 400 A CT1 OL1 638 OL1 (2010 Spring) Behavior and Social Intervention  
0 messages

### Course Roster

Course Roster  
View a list of people in this course.

### Course News and Events

Announcements  
Read past and present course announcements.

News  
Read past and present course news.

Polls  
Take part in course polls.



**When you go into the Communicate Tab. You will see this screen.**

**You can read mail in your **INBOX** and send messages by clicking on **QUICK MESSAGE.****

**Messages sent in this system are delivered to your Ashland E-mail account only--- **make sure to check it often!****

## Compose Message

To:

Remove selected recipients

Subject:  Priority: Normal



Attachments  
Attach files to this message

Message Options

Send a copy to each recipient's Internet Explorer

Send a copy to each recipient's Microsoft Word

Send Save Draft Cancel

When you click on **Quick Message** a window will appear that looks like this... Type in this box to write your message and add a Subject like a normal E-mail.

Then, click on the **“TO”** box to determine who should receive this E-Mail.



The **“TO”** button brings up a list of everyone associated with this course. You can look for faculty, students or even search by name.

Once you find who you want, click **“OK”** and the form will be filled in for you.

Select Message Recipients

Search: All Source: Course: EDEC 448 A (2009 Spring) Bio-Medical Issues (A)

Quick Search  
Groups Teams All Members A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

User	Type
<input type="checkbox"/> All course faculty	Group
<input type="checkbox"/> All course individuals	Group
<input type="checkbox"/> All course students	Group

To->

Cc->

Bcc->

OK Cancel Remove selected recipients

**“Using the  
WebEx  
Live Classroom”**

The **WebEx Live Classroom** window is located in the center of the course page.

You can meet me in this room every week for a live question/answer session.

**THIS IS NOT MANDATORY AND DOES NOT AFFECT YOUR GRADE!**

It is just a way to provide the “personal contact” some people need.

In this room we can review a Power Point together, see parts of assigned videos and talk like we were in a normal classroom.

You can see me, and if you have a webcam, I can see you...

### About This Section

Use this link to enter the WebEx Classroom:

1. Go to <https://ashlanduniversity.webex.com/ashlanduniversity/j.php?ED=16937543&UID=14123103&RT=MiMxMg%3D%3D>
2. If requested, enter your name and email address.
3. This meeting does not require a password.
4. Click "Join".

### Grades

Applications	0%
Weekly Activities	0%
Exam 1	0%
Exam 2	0%



To use the WebEx Live Classroom,  
you will need a **microphone** and a **headset**.

Please do not try to enter  
without these tools—

it just will not work!

Texting takes too long....

Most computer have a microphone. If your  
computer does not, please purchase any set  
you wish. Some people combine the two  
items, and others prefer separate pieces.

Do not feel you need to buy an  
expensive set. Cheaper items seem to  
work just fine. My own set cost \$25 😊



Headset



Microphone



Combined

# **Your Grades**

We will finish this course description with everyone's favorite topic...grades



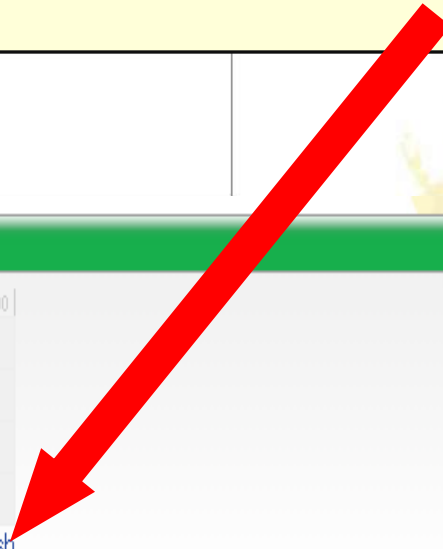
Grades are posted and will appear at the bottom of your course page. If you do not see a grade, make sure to click on the **“Refresh”** button at the bottom-right of the grade box. This will cause the newest grades to pop up...

**PLEASE NOTE:** I will also be sending grade reports for each weekly activity or assignment submitted. These grade reports **DO NOT** come through your Ashland e-mail for confidentiality reasons. You can only access these grade reports **THROUGH THE ANGEL E-MAIL.** Please make sure to check it often!

### Grades

	10	20	30	40	50	60	70	80	90	100
F.B.A Project	0%									
Exam One	0%									
Exam Two	0%									
Exam Three	0%									

Last updated: 11/24/2009 10:01:03 AM - [Refresh](#)



**This completes the overview of  
The Wimba Classroom.**

\*\*\*\*\*

**You can now explore**

**“Using Games to Study”**